APPLICATION FOR VARIANCE OR APPEAL

Date of Application

OWNERS OF PROPERTY

LOCATION OF PROPERTY Street, Lot, Block

Application & Hearing fee: $1,500.00 for first variance of each ordinance requested and $750.00 for each additional variance, appeal or special exception.

APPLICANT IS SEEKING VARIANCE/S OF:

1. Zoning Chapter No. 130 or Building Construction Chapter No. 43
   Sections _______________________, _______________________, _______________________

2. A Variance or Appeal shall not be considered by the Board until written responses are provided for each of the following criteria. If additional space is needed use a separate sheet.

   (a) There are extraordinary and exceptional conditions pertaining to the particular lot or structure in question because of its size, shape, or topography:

   (b) That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of this Ordinance:

   (c) That the special conditions and circumstances do not result from the actions of the applicant:

   If additional space is needed use a separate sheet.
(d) A Variance or Appeal, if granted, would not cause substantial detriment to the public good or impair the purpose and intent of this Code.

Applicant's additional comments:

Submit the Following items with Application:

1. “Site Plan”
2. “Elevation Certificate” (when requesting flood or height variance)
3. Construction Drawing/s (for each variance)
4. Any other supporting documents and/or photos

I, Certify that all information and attached documents provided by me in this application is correct, and I further understand that a hearing will not be scheduled until this application is complete as determined by the Town Manager. I understand that this does not preclude the applicants from presenting additional information at the time of the hearing. Furthermore, the Owner/s of these premises do hereby consent to the Board of Adjustment Members, Code Enforcement Constable, Town Manager or Other Town Officials to enter upon said premises for the purpose of better assessing the impact of this request, said consent being given on the signing of this application.

APPLICANT'S SIGNATURE  DATE

PHONE

MAILING ADDRESS  FILING FEE PAID

OFFICIAL USE ONLY

Documents Received

Date Application Received/Returned

Reason for Being Returned

Date Advertised  Hearing Date