

Town of Henlopen Acres

104 Tidewaters
Henlopen Acres, DE 19971

302-227-6411
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MINUTES: The Board of Commissioners of the Town of Henlopen Acres held a Organizational Meeting at **10:00am on Friday, September 10, 2021** at Town Hall, 104 Tidewaters, Henlopen Acres, Delaware.

PRESENT:

Joni Reich	Mayor
Beatrix Richards	Commissioner
Tim Hidell	Commissioner
John Staffier	Commissioner
Jeff Jacobs	Commissioner
Dick Thompson	Commissioner
Tiffany Derrickson	Commissioner
Thomas Roth	Town Manager
Lisa Michaels	Town Clerk

[Minutes Are Not Verbatim]

1. Call to order, Pledge of Allegiance

The meeting was called to order at 10:00am by Mayor Joni Reich.

2. Administration of Oath of Office to elected Commissioners

Town Manager, Thomas Roth, administered the Oath of Office to newly elected Commissioner Tiffany Derrickson and re-elected Commissioner Paddy Richards. Both will serve three-year terms. Mayor Reich shared some voting statistics from the election. Out of 279 registered voters, there were 158 ballots cast. 72 by absentee ballot and 86 people voted in person.

3. Nominations and election for the Office of Mayor

Mayor Reich asked for nominations to serve as Mayor for a term of one year. Commissioner John Staffier made a **motion** to nominate Joni Reich for Mayor and Commissioner Jeffrey Jacobs seconded the **motion**. There were no other nominations. **Motion** passed unanimously and Joni Reich was re-elected Mayor.

4. Appointments

Mayor Reich recommended the following appointments:

- a. President Pro tempore**-Commissioner Tim Hidell
- b. Treasurer**-Commissioner Jeffrey Jacobs
- c. Secretary**-Commissioner Tiffany Derrickson
- d. Assistant Secretary**-Town Manager Thomas Roth

A **motion** to approve the appointments was made by Commissioner Richard Thompson and seconded by Commissioner Paddy Richards. **Motion** passed unanimously.

5. Consideration of Corporate Resolution on Banking

Mayor Reich asked Mr. Roth to explain what the purpose of the Corporate Resolution. Mr. Roth explained the document designates who can sign on behalf of the Town for banking purposes. The resolution included in the packet allows for Mayor Reich, Commissioners Tim Hidell, Jeffrey Jacobs, and Tiffany Derrickson to sign for the Town. It also allows for Mr. Roth to open and close accounts for the Town. A **motion** to approve the Corporate Resolution for Banking as submitted was made by Commissioner Tim Hidell and seconded by Mr. Jacobs. **Motion** passed unanimously.

6. Review and possible resolution on amendments to Chapter 130-4 Zoning Definitions, Lot Area

A Public Hearing is scheduled for Friday October 8, 2021 to review proposed changes to Chapter 130-4 of the Zoning Code, definitions. The definition of “Lot Area”, if approved today will be added to the definitions for the Public Hearing. Town Manager Thomas Roth and Commissioner John Staffier revised the proposed definition included in the meeting packet. The Commissioners concluded that the definition needs to include either “as determined by a licensed surveyor” or “as recorded on file at the Sussex County recorder of Deed”. The Commissioners agreed to the following definition of Lot Area: The area of a parcel of land. The total area of a horizontal plane between the boundary lines, expressed in square feet as determined by the recorded documents on file with the Sussex County Recorder of Deeds. A resolution to add the newly revised definition of “Lot Area” to the Public Hearing scheduled for Friday October 8, 2021, was made by Mr Thompson, and seconded by Mrs Richards.

7. Review and discussion on proposed letter to the federal delegation from the Association of Coastal Towns

A letter from the Mayors of Henlopen Acres, Dewey Beach, Rehoboth Beach and Lewes was included in the meeting packet. The letter, written with the help of Tony Pratt, was a formal request to Senator Carper, Senator Coons and Representative Blunt Rochester to help obtain federal funds to dredge the Lewes and Rehoboth Canal. The Canal hasn’t been dredged in over twenty years. Mayor Reich will continue to keep the Commissioners updated on any progress made.

8. Meeting Schedule

The 2022 Board of Commissioners meeting schedule was included in the meeting packet. There were no conflicts for the meeting dates.

9. Adjournment

A motion to adjourn the meeting was made at 10:35am by Mr Staffier and seconded by Mr. Thompson.

Also in attendance:

Henry Dewitt
Johan Poulson
Chris Flood

55 Fields End
54 Rolling Rd
Cape Gazette

Approved 10/08/2021