

Town of Henlopen Acres

104 Tidewaters
Henlopen Acres, DE 19971

302-227-6411
302-227-3978 fax

VIRTUAL BOARD OF COMMISSIONERS MEETING

PLEASE NOTE – AS PERMITTED BY GUBERNATORIAL AUTHORITY IN ORDER TO LIMIT THE RISK OF POTENTIAL COVID-19 EXPOSURE, THE BOARD OF COMMISSIONERS WILL HOLD THEIR MEETING ELECTRONICALLY BY VIDEO, AUDIO OR A COMBINATION. THERE WILL BE NO PUBLIC ACCESS TO TOWN HALL. THE PUBLIC IS WELCOME TO PARTICIPATE ELECTRONICALLY. INSTRUCTIONS ON HOW TO PARTICIPATE WILL BE POSTED AT THE BOTTOM OF THIS PUBLIC NOTICE.

MEETING NOTICE

The Commissioners of the Town of Henlopen Acres will hold a **Budget Meeting at 10:00 a.m. on Friday, June 12, 2020**, at Town Hall, 104 Tidewaters, Henlopen Acres Delaware.

AGENDA

1. Call to Order and Pledge of Allegiance
2. Review and possible action on adoption of a Town Seal
3. Update of Henlopen Acres Book
4. Review and possible action on proposed budget for Fiscal Year July 1, 2020 through June 30, 2021
5. Adoption of Tax Rate, Water Rates and Fee Schedule
6. Executive Session for the purpose of discussing personnel matters, in accordance with 29 Del. C. § 10004(b)(9)
7. Any other business that may come before the Commissioners
8. Adjournment

Pursuant to 29 Del. C. §10004(e)(2), the agenda shall be subject to change to include additional items including executive sessions or the deletion of items including executive sessions which arise at the time of the public body's meeting. Agenda items as listed may not be considered in sequence.

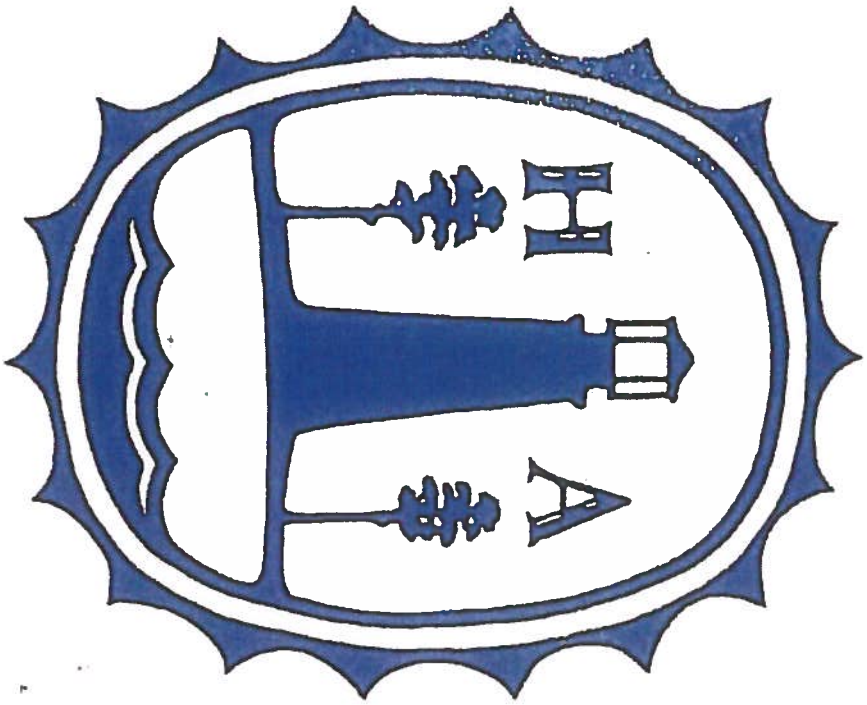
To participate in the meeting, use the following connection information:

When: Jun 12, 2020 10:00 AM Eastern Time (US and Canada)

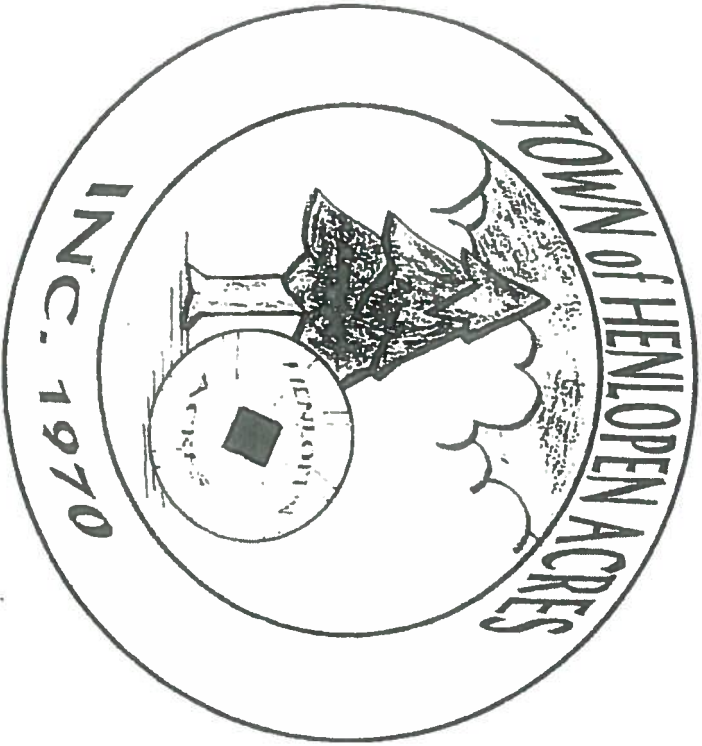
Topic: Board of Commissioners Meeting

Please use the link below to join the webinar:

<https://us02web.zoom.us/j/85261330898?pwd=bTlvRWxiRVRhI.3E1TDczWkZnRkRvZz09>



Original HA Logo



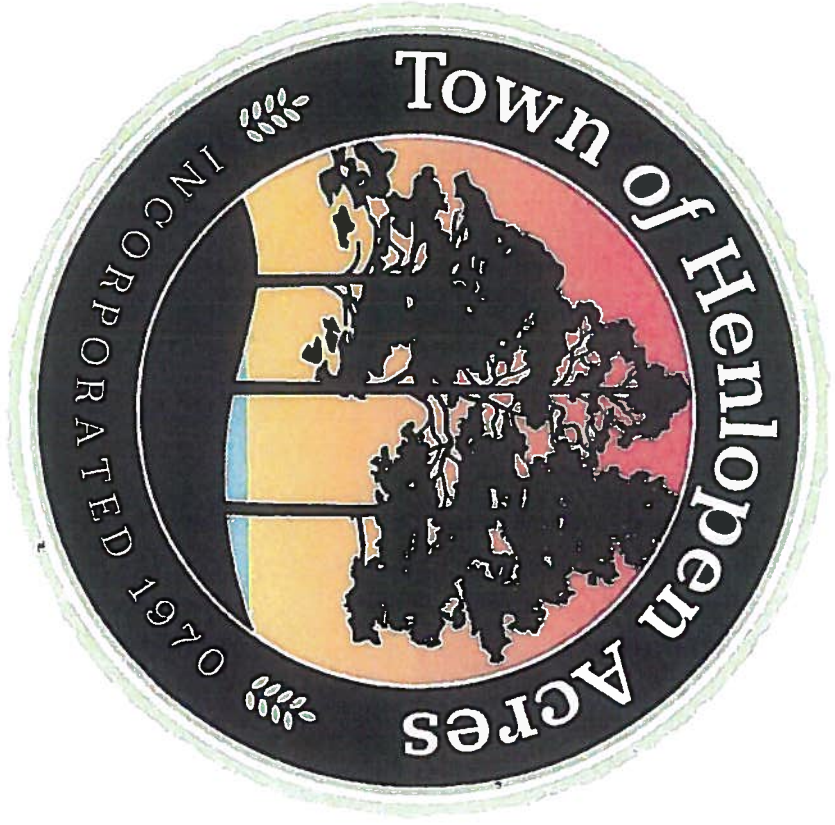
Existing HA Logo



Mill Stone Logo



Simple Trees Logo



Trees with Water Logo



Henlopen Acres The Colonel & His Vision

William F. Meehan III



Henlopen Acres The Colonel & His Vision

More than a history, *Henlopen Acres: The Colonel & His Vision* salutes Wilbur S. Corkran, a shrewd developer, discerning architect, and clever engineer known affectionately as “the Colonel.” The standards he established in the original deeds, all designed to maintain the quality of life, ensure aesthetic consistency, and preserve the natural environment, illuminate still today his vision for the “Seashore Residential Community” that is Henlopen Acres.



William F. Meehan III is a native of Wilmington, Delaware, where he attended Salesianum School. He earned a B.A. at Hampden-Sydney College and graduate degrees at the University of Delaware, Middle Tennessee State University, and Indiana University.



**Town of Henlopen Acres
Adopted Budget
2019 - 2020**

	2019-2020 RATIFIED	2020-2021 PROPOSED	INCREASE (DECREASE)
Ordinary Revenue/Expense			
Revenue			
Business Licenses	28,000.00	27,850.00	(150.00)
County Grant	15,000.00	15,000.00	0.00
Dividend Income	3,750.00	2,500.00	(1,250.00)
Fax and Copy Service	65.00	125.00	60.00
Fines & Violations	950.00	775.00	(175.00)
Franchise Tax	12,000.00	11,500.00	(500.00)
Gen. Misc.-Employee Gifts	9,000.00	11,000.00	2,000.00
Gross Receipts Rental	30,000.00	25,000.00	(5,000.00)
Interest/Earnings-Unrestricted	3,500.00	5,700.00	2,200.00
Maintenance Billings	1,500.00	1,500.00	0.00
Marina - Kayak Revenue	2,000.00	2,000.00	0.00
Marina Electric Use	400.00	475.00	75.00
Marina Slip Rental	80,000.00	90,375.00	10,375.00
North Shores Mosquito	750.00	950.00	200.00
North Shores Security	143,249.15	142,213.36	(1,035.79)
Property Taxes	343,424.00	347,254.00	3,830.00
Property Taxes (late fees)	450.00	375.00	(75.00)
Water Connection Fees	1,780.00	1,020.00	(760.00)
Water Use Fees	87,770.00	88,144.00	374.00
Water Interest/Earnings	7,500.00	10,250.00	2,750.00
Zoning (Boa/variances)	2,000.00	2,000.00	0.00
Zoning Construction Fees	100,000.00	100,000.00	0.00
Zoning Tree Removal	0.00	2,000.00	2,000.00
Total Revenue	873,088.15	888,006.36	14,918.21
	873,088.15	888,006.36	14,918.21
Expense			
GENERAL & ADMINISTRATIVE	230,788.03	275,522.88	44,734.85
MARINA	69,117.00	69,974.40	857.40
SECURITY	260,453.00	258,569.75	(1,883.25)
STREETS	232,111.00	238,578.12	6,467.12
WATER	79,182.00	79,201.90	19.90
Total Expense	871,651.03	921,847.05	50,196.02
Operating Margin	1,437.12	(33,840.69)	(35,277.81)
Other Revenue/Expense			
Other Revenue			
Municipal Street Aid Income	17,500.00	17,000.00	(500.00)
Municipal Street Aid Interest	100.00	50.00	(50.00)
North Shores-Security Vehicle	0.00	15,125.00	15,125.00
State Grant - Asset Management	25,000.00	15,000.00	(10,000.00)
Transfer Taxes	125,000.00	125,000.00	0.00
Transfer Taxes Int./Earnings	30,000.00	30,000.00	0.00
Total Other Revenue	197,600.00	202,175.00	4,575.00
Other Expense			
CAPITAL MARINA			
Dredging/Consulting	50,000.00	150,000.00	100,000.00
Total CAPITAL MARINA	50,000.00	150,000.00	100,000.00
CAPITAL SECURITY			
Security Vehicle	0.00	27,500.00	27,500.00
Total CAPITAL SECURITY	0.00	27,500.00	27,500.00

**Town of Henlopen Acres
Adopted Budget
2019 - 2020**

	2019-2020 RATIFIED	2020-2021 PROPOSED	INCREASE (DECREASE)
CAPITAL STREETS			
Gator (last year)	15,000.00	0.00	(15,000.00)
Patch Paving	15,000.00	15,000.00	0.00
Pickup Truck - Sonny	0.00	30,000.00	30,000.00
Total CAPITAL STREETS	30,000.00	45,000.00	15,000.00
CAPITAL WATER			
Water Interconnect	30,000.00	30,000.00	0.00
Master Control Panel	0.00	85,000.00	85,000.00
Asset Management	25,000.00	15,000.00	(10,000.00)
Total CAPITAL WATER	55,000.00	130,000.00	75,000.00
Total Other Expense	135,000.00	352,500.00	217,500.00
Net Other Revenue/Expense	62,600.00	(150,325.00)	(212,925.00)
Net Margin	64,037.12	(184,165.69)	(248,202.81)

Town of Henlopen Acres
Proposed Fee Schedule
2020 - 2021

ACTIVITY	CURRENT 2019-2020	PROPOSED CHANGE 2020-2021
Business License	\$50.00	
- Business over 50 employees	\$100.00	
- Business using trucks over 26,000 lbs.	\$150.00	
Construction Fees		
Preliminary Review		
Building Permit	2.0% of Cost	
Temp. Structure - Construction, Dumpster, Toilet, Storage	\$50.00	
Plumbing changes w/permit	add \$125 meter fee	
Building Permit Extension	\$100 (1st), doubles each 3 months	
Board of Adjustment Fees		
Variance, Appeal, Special Exception	\$1,000.00	
each add'l Variance, Appeal, Spec. Exc.	V=\$500, A & SE \$1000	
Application for subdivision or dividing a lot or combining lots		\$5,000.00
Tax rate per \$100.00 of assessed value	\$2.62	
Water		
Water consumption, per year		
Single Dwelling	\$440.00	
Unimproved Lot	\$66.00	
Water Plant		
Resident permit, new connection	\$500.00	
Scheduled shut-off/turn on	\$55.00	
Unscheduled shut-off/turn-on	\$110.00	
After normal working hours/weekends	\$165.00	
Marina		
Boat length- up to 22 ft.	up to 22' = \$1,600	up to 22' = \$1,725
22 ft. up to 26 ft.	22'+ to 26' = \$1,900	22'+ to 26' = \$2,025
26 ft +	26'+ = \$2,200	26'+ = \$2,325
Minimum Fee	\$1,600.00	\$1,725.00
Kayak		
Yearly storage & access	\$125.00	
Yearly access	\$50.00	
Kayak launch		
- Annual	\$50.00	
- Weekly	\$10.00	
- Daily	\$5.00	
Rental permit, per year/per residence	\$75.00	
	5% of gross receipts	
Debris clean up/Mowing per lot	\$75/hr.; \$75 minimum	
Repair Labor	\$75/hr	

Town of Henlopen Acres
Proposed Fee Schedule
2020 - 2021

Locate property corners	\$35 each
Fax service	
for each page sent	\$0.25
for each page received	\$0.25
Notary service for residents	no charge
non residents	\$2.00 original
	\$1.00 add'l sealed copy
Returned checks	Bank chg + \$10.00
Address labels	\$20.00