

Town of Henlopen Acres

104 Tidewaters
Henlopen Acres, DE 19971

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MINUTES: Meeting of the Planning Commission of the Town of Henlopen Acres was held on **Monday, June 25, 2018 at 11:00am** at Town Hall on 104 Tidewaters in Henlopen Acres, Delaware

PRESENT: John Scheurer Planning Commission Chairman
Gordon Kaiser Planning Commission
Wendy Jacobs Planning Commission
Tim Lyons Planning Commission
Thomas Roth Town Manager
Lisa Michaels Town Clerk

EXCUSED: Bob Reed Planning Commission

[The Minutes Are Not Verbatim]

1. Call to Order – Pledge of Allegiance

The meeting was called to order 10:02am by Chairman John Scheurer.

2. Introduction of New Members to the Planning Commission

Commissioner John Scheurer introduced Wendy Jacobs, 24 Rolling Road and Tim Lyons, 43 Pine Reach as the newest members of the Planning Commission and thanked them for their service.

3. Approval of Minutes

a. May 7, 2018

b. June 4, 2018

The minutes from May 7, 2018 and June 4, 2018 were reviewed. A motion to approve the minutes from May 7, 2018 and June 4, 2018 was made by Commissioner Kaiser and seconded by Commissioner Jacobs. **Motion** passed unanimously.

4. OLD BUSINESS

a. Comprehensive Plan Update

Mr. Scheurer led a discussion of the first five pages of the 2014 Comprehensive Plan with proposed changes made by himself and Mayor Reich. Also included in the meeting packet are the proposed changes discussed June 4, 2018 that were already made to the document.

Page 2-History

More specific language will be added to the history of Colonel Corkran

Page 6-Community Character and Design

Add third smallest town in Delaware and insert updated information on the tree canopy from 2017.

Page 7-Key Wildlife Habitat and Endangered Species

Updates to both will be made by Mr. Roth

Air Quality

Will be updated to include greater detail on what traffic patterns affect air quality and rephrase the sentence on the Town's idling policy.

Tree Canopy

Tree City Designation will be added. The language on the Tree Ordinance will be simplified and the phrase "employs a license arborist" will be replaced with "retains a license arborist".

Page 8

No changes

Page 9-Population and Housing

Updates will be made by Mr. Roth

Page 10-Demographics

Updates will be made by Mr. Roth and the Characteristics section will be removed.

Residential Housing

The statistics on seasonal and owner occupied residents will be checked and updated by Mr. Roth. The sentence "Over 50% of the homes are seasonal" will be added.

Mr. Scheurer would like to cover pages 11 through 26 at the next meeting. The next Planning Commission meeting is scheduled for Friday July 20 at 10am.

5. NEW BUSINESS

There was no new business to discuss.

6. Adjournment

A motion to adjournment was made by Mr. Kaiser and seconded by Commissioner Tim Lyons. Meeting was adjourned at 10:51 am.

Approved 07/20/2018