

Town of Henlopen Acres

104 Tidewaters
Henlopen Acres, DE 19971

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MINUTES: Meeting of the Planning Commission of the Town of Henlopen Acres was held on **Monday, May 7, 2018 at 10:00am** at Town Hall on 104 Tidewaters in Henlopen Acres, Delaware

PRESENT:	John Scheurer	Planning Commission Chairman
	Gordon Kaiser	Planning Commission
	Dick Thompson	Planning Commission
	Bob Reed	Planning Commission
	Joni Reich	Mayor (member ex-officio)
	Thomas Roth	Town Manager
	Lisa Michaels	Town Clerk

EXCUSED: Mary Jane Lyons Planning Commission

[The Minutes Are Not Verbatim]

1. Call to Order – Pledge of Allegiance

The meeting was called to order 10:00am by Chairman John Scheurer.

2. Approval of Minutes – August 7, 2017

Motion to approve the August 7, 2017 minutes made by Commissioner Dick Thompson and seconded by Commissioner Gordon Kaiser. **Motion** passed unanimously.

3. OLD BUSINESS

a. § 130-19D Garage/Storage area allowance

This item was tabled.

b. Review of Fencing Requirements

This item was tabled. The Board of Commissioners will hold a Public Hearing On June 8, 2018 to hear comments relating to a proposed Amendment to Chapter 130 by adding subsection F “Legally non-conforming fences may be repaired or replaced.”

c. Comprehensive Plan Update and schedule outline

Mr. Scheurer outlined his plan to do the 5 year Comprehensive Plan update with the goal of having a draft to present to the Board of Commissioners for review at their July Quarterly meeting. He would like to meet bi-weekly and review 5 pages of the Plan at each meeting and update as needed. Town Manager Thomas Roth has been updating the Plan as recommended items have been completed. Mr. Scheurer plans on using the “Municipal Development Strategy Checklist for Towns & Cities with a population of less than 2000 persons” as a guide. The Committee agreed to the timeline and the next Planning Commission meeting will be scheduled within the next few weeks.

4. Adjournment

A **motion** to adjourn was made by Mr. Thompson and seconded by Mr. Kaiser. The meeting was adjourned at 10:49am.

Approved 06/25/18