

Town of Henlopen Acres

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Henlopen Acres, DE 19971

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MINUTES: The Board of Commissioners of the Town of Henlopen Acres held their Board Meeting at **10:00am on Friday, March 4, 2016** at Town Hall, 104 Tidewaters, Henlopen Acres, Delaware.

PRESENT:

David Lyons Sr.	Mayor
Joni Reich	Commissioner
Frank Jamison	Commissioner
John Staffier	Commissioner
Andrew Brittingham	Commissioner
Tim Hidell	Commissioner
Beatrix Richards	Commissioner
Thomas Roth	Town Manager
Glenn Mandalas, Esq.	Town Solicitor
Lisa Michaels	Town Clerk
Maurice Lewis	65 Pine Reach
Gail McDermott	7 Pine Reach
John Scheurer	62 Tidewaters
Kathy McGuinness	6 Broad Hollow
Henry DeWitt	55 Fields End
Hetty Hertrich	7 Dodds Lane
Charles & Carol Smith	8 Pine Reach
John Schroeder	Rehoboth Art League
Ryan Mavity	Cape Gazette

Excused:

[Minutes are Not Verbatim]

1. Call to Order, Pledge of Allegiance

The meeting was called to order by Mayor David Lyons at 10:01 am.

2. Review of Governor's recommendation and response to Comprehensive Plan and possible action on Ordinance to adopt Comprehensive Plan

Mr. Mandalas read the Ordinance in its entirety. A **motion** to adopt the Ordinance as read was made by Commissioner John Staffier and seconded by Commissioner Paddy Richards. **Motion** passed unanimously.

3. Review and possible action on a Resolution on Town Tree Canopy Goal

The Tree Committee has met twice, November 20, 2015 and February 19, 2016. Mr. Roth gave the Commissioners an overview of those two meetings. The purpose of the proposed Resolution is to support the concern for the Town's natural resources as identified in the Town's Comprehensive Plan and will also be included with an application for a State Tree Planting Grant. Mr. Mandalas read the Resolution in its entirety. Commissioner Frank

Jamison questioned how this Resolution will affect what individual property owners are allowed to do on their own yard. Mr. Roth responded it will not change anything but will allow the Tree Committee to start evaluating problem trees throughout town and also set up some standards for cutting down and planting trees in the future. Commissioner Joni Reich, who has attended the Tree Committee meetings, added that the Tree Committee is looking for solutions that will set up a partnership between the Town and homeowners. The committee is also evaluating what to do on the Town's property and will recommend planting certain trees that are viable in this environment. Mr. Mandalas says the Resolution simply states that the Town desires to maintain and build on the current tree canopy.

Maurice Lewis-65 Pine Reach

Mr. Lewis shared the damage that happened to his house as a result of the last storm when a neighbor's tree fell on his garage. He feels that trees need to be evaluated and any potentially dangerous trees need to be removed to reduce the number of trees causing property damage.

Mayor Lyons stated there are two separate issues that need to be looked at in regards to trees. Town trees will be addressed first by the Tree Committee. There is also a concern that many of the trees throughout Town are reaching the end of their life and could present an issue in the near future. Trees on private property throughout Town will have to be addressed separately. Commissioner Tim Hidell suggested encouraging property owners to maintain and prune the trees on their own property and also make available information provided by the Delaware Forest Service including services they provide.

A **motion** to adopt the Resolution as read was made by Mr. Staffier and seconded by Mr. Hidell. **Motion** passed unanimously

4. Review and possible action on Fee Schedule

A change to the fee schedule to include reimbursement of professional fees that the Town incurs in evaluating plans submitted by a property owner was introduced. This reimbursement was included in previous fees schedules and was inadvertently dropped when the fee for a building permit was changed to 1.5% of total cost. A **motion** to change the fee schedule was made by Ms. Reich and seconded by Ms. Richards. **Motion** passed unanimously.

5. Appointment of one member to the Tree Committee

Mayor Lyons recommended appointing Ms. Lynda Moses to the Tree Committee. A **motion** to approve the appointment was made by Mr. Staffier and seconded by Mr. Hidell. **Motion** passed unanimously.

John Schroeder-Rehoboth Art League

Mr. Schroeder requested to address the Commissioners. He reiterated the desire of the Rehoboth Art League to meet with the Commissioners and continue discussions regarding zoning changes for the Art League.

Mayor Lyons told Mr. Schroeder he would contact him directly.

6. Adjournment

A **motion** to adjourn was made by Mr. Jamison and seconded by Mr. Hidell. The meeting was adjourned at 10:35am.

Approved 04/08/2016