

Town of Henlopen Acres

104 Tidewaters
Henlopen Acres, DE 19971

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MINUTES: The Board of Commissioners of the Town of Henlopen Acres held their Special Meeting at **10:00am on Friday, June 5, 2015** at Town Hall, 104 Tidewaters, Henlopen Acres, Delaware.

PRESENT:	David Lyons Sr.	Mayor
	Joni Reich	Commissioner
	Frank Jamison	Commissioner
	Beatrix Richards	Commissioner
	John Staffier	Commissioner
	Tim Hidell	Commissioner
	Andrew Brittingham	Commissioner
	Thomas Roth	Town Manager
	Lisa Michaels	Town Clerk
	Barbara Shortley	59 Pine Reach

[Minutes are Not Verbatim]

1. Call to Order, Pledge of Allegiance

The Meeting was called to order by Mayor David Lyons at 10:00 am.

2. Appointment of one member to the Environmental Approval Committee

Mayor David Lyons recommended the appointment of Jennifer Lamson, 25 Tidewaters, to the Environmental Approval Committee. A **motion** was made to appoint Jennifer Lamson by Commissioner John Staffier and seconded by Commissioner Tim Hidell. **Motion passed.**

3. Proposed Budget for Fiscal Year July 1, 2015 through June 30, 2016.

Mayor Lyons asked Treasurer Joni Reich to address the proposed budget. Topics of discussion included: the proposed operating budget being break-even, there is no proposed increase in taxes or water rates (last increase was 2012), the operating expenses are stable and the income is sound. The only major change is an increase in health insurance premiums of 20% which will drop to 17.5% in September. The average overall increase over the past three years is 8%. The income includes increased property transfer taxes budget to \$90,000 and State Street Aid of \$15,000. The upcoming Capital Improvement Projects discussed were installing an ADA ramp at Town Hall, completing the Phase V street paving project in the Fall, studying options for marina silt prevention and replacing a truck for the streets department. Ms. Reich commented that overall it was a steady budget.

There was also a discussion on fees charged to extend a building permit beyond one year.

5. Executive Session for the purpose of discussing personnel matters, in accordance with 29 Del C § 10004(b)(9)

A **motion** to go into Executive Session to discuss employee performance was made by Mr. Staffier and seconded by Ms. Reich at 10:30 am.

A **motion** to come out of Executive Session was made at 10:58 am by Commissioner Frank Jamison and seconded by Mr. Staffier.

4. Adoption of Tax Rate, Water Rate and Fee Schedule.

A **motion** to adopt the budget as amended for July 1 was made by Mr. Staffier and seconded by Mr. Hidell. **Motion** passed.

A **motion** to adopt the current tax rate, water rate and fee schedule without changes was made by Mr. Staffier and seconded by Commissioner Andrew Brittingham. **Motion** passed.

6. Any other business that may come before the Commissioners

Mayor Lyons reminded the Commissioners that the dedication of Murphy Way would take place Saturday June 6 at 11am. Senator Ernie Lopez would be attending as well as the Murphy family.

There will be a 4th of July Parade meeting at the Beach Club Saturday June 6 at 2pm.

Rehoboth Beach is holding their Annual Fourth of July Fireworks on Sunday July 5th. The Town will have security patrol and lights on both Saturday the fourth for the Beach Club party and Sunday the fifth for the fireworks.

A brief discussion occurred about rental properties and the concern of group rentals. The topic will be discussed further at the July Quarterly meeting.

7. Adjournment

A **motion** to adjourn was made by Mr. Staffier and seconded by Commissioner Paddy Richards. Meeting adjourned at 11:18am

Approved : 07/10/2015