

Town of Henlopen Acres

104 Tidewaters
Henlopen Acres, DE 19971

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MINUTES: The Commissioners of the Town of Henlopen Acres held a **Special Meeting** at **10:00am on Friday, June 13, 2014**, at Town Hall, 104 Tidewaters, Henlopen Acres Delaware

PRESENT:	Winnie Kee	President Pro-Tem
	David Lyons Sr.	Treasurer
	Paddy Richards	Secretary
	Andrew Brittingham	Commissioner
	John Staffier	Commissioner
	Frank Jamison	Commissioner
	Joni Reich	Commissioner
	Glen Mandalas Esq.	Town Attorney
	Tom Roth	Town Manager
	Lisa Michaels	Town Clerk
	Maurice Lewis	65 Pine Reach
	Henry Dewitt	55 Fields End
	Martin Clark	57 Tidewaters
	Tom Ingram	60 Tidewaters
	Carol & Charles Smith	8 Pine Reach
	Shaw Wilgis	32 Tidewaters
	Kathy McGuinness	6 Broad Hollow

[The Minutes are Not Verbatim]

1. Call to Order-Pledge of Allegiance

President Pro-Tem Winnie Kee called the meeting to order at 10:00am. She acknowledged the exemplary service of Mayor David Hill and requested a moment of silence in remembrance of him.

2. Discussion of vacancy of Commissioner and/or Mayor

Ms. Kee nominated Joni Reich of 25 Tidewaters as Commissioner, Commissioner David Lyons made a motion to approve and Commissioner Paddy Richards seconded the nomination. There was a unanimous vote to appoint Ms. Reich as Commissioner. Ms. Reich accepted the appointment.

Ms. Richards nominated Ms. Kee as Mayor. Mr. Jamison seconded the nomination. Ms. Kee requested to stay President Pro-Tem until the regular election in August. The Commissioners all agreed.

Ms. Reich was sworn in as Commissioner by the Town Manager.

3. Proposed Budget for Fiscal Year July 1, 2014 through June 30, 2015.

1. The proposed budget was reviewed and discussed. The budget will be voted on at the July meeting. Mr. Lyons made one change by reducing the budgeted amount of Property Transfers to \$45,000 from \$90,000. All Property Taxes from 2014 have been paid.
2. There is no proposal to increase taxes for the new Fiscal Year. Salaries and employee performance will be discussed in the Executive Committee Meeting.
3. A question was raised from the floor concerning the silt build up in the marina. The budget will allow for an Engineering evaluation to address the silt buildup. The budget also includes money to cover the cost of adding backflow prevention on the outfall pipe at the marina to prevent back up during heavy rains.
4. The budget also includes funding to pave Phase 5 roads and repair sink holes. (Phase 5 includes entrance by the beach, Broad Hollow and Zwaanendale Roads. Henlopen Acres may receive some state funding to offset the paving costs.
5. It was noted that the income from the Marina has decreased. This year shows the least number of boat slips rented. A discussion about what if anything could be done to change that. Mr. Roth will put a notice of boat slip availability on the town's website.
6. Mr. Lyons stated that since this is the proposed budget only, no motion was needed and any questions about can be directed to him or Mr. Roth prior to the July meeting.

4. Adoption of Tax Rate, Water Rates and Fee Schedule

Mr. Lyons motioned to keep the Tax Rate, Water Rates and Fee Schedule the same for the coming fiscal year. Commissioner Frank Jamison seconded the motion. The motion passed.

6. Any other business that may come before the Commissioners

6a. House Bill 333

Glen Mandalas, Esq. briefly discussed House Bill 333 that was introduced by Representative Schwarzkopf, Speaker of the House. This bill will change the power municipalities have to tax. The Town of Henlopen Acres doesn't need to change anything they are currently doing.

6b. Rehoboth Beach 4th of July Fireworks Display

There was a discussion of the plan to address the traffic overflow on July 4th. There is concern about unauthorized parking and the ability of emergency vehicles to get into town if needed. Henlopen Acres will have security posted at each entrance and the walkways over to beach and the security officers will wear reflector vest. Any unauthorized cars parked in Henlopen Acres will be ticketed. The extra cost of having security working is already in the budget. Kathy McGuinness addressed the issue by stating there have never been any issues with traffic and parking impeding emergency vehicles and she feels there are plenty of parking options around Rehoboth.

6c. Mr. Lyons met with the Hill family.

The Hill family has requested the Town have a service for Mr. Hill. This will be addressed for some time after July 4th.

5. Executive Session for the Purpose of Discussing Personnel matters in accordance with 29Del. C § 10004(b)(9)

Mr. Lyons motioned to go into Executive Session. The motion was seconded by Ms. Richards. The meeting went into Executive Session at 10:35am.

At 11:02am Mr. Jamison made a motion to come out of Executive Session, seconded by Ms. Richards.

No action was taken.

Having no other business, Ms. Kee adjourned the meeting at 11:02am.

Approved -July 18, 2014.