

**Town of Henlopen Acres**

104 Tidewaters  
Henlopen Acres, DE 19971

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**MINUTES:** Meeting of the Tree Committee of the Town of Henlopen Acres was held on **Monday September 26, 2016 at 1:00 pm** at Town Hall on 104 Tidewaters in Henlopen Acres, Delaware

<b>PRESENT:</b>	John Scheurer	Tree Committee (by phone)
	Nathalie McGregor	Tree Committee
	Henry DeWitt	Tree Committee
	Freddie Nolan	Tree Committee
	Lynda Moses	Tree Committee
	David Lyons	Mayor
	Thomas Roth	Town Manager
	James Ashby II	Cypress Tree Care

**1. Call to Order**

The meeting was called to order at 1:00pm by Mayor David Lyons

**2. Review and approval of Minutes July 11, 2106 and August 29, 2016**

The minutes from July 11, 2016 were accepted as submitted and the minutes from August 29, 2016 had an error on page one, last paragraph in reference to the cost transplanting trees. The text reads \$3.00 and should read \$30.00. The minutes were accepted as amended. A **motion** to approve both sets of minutes was made by Lynda Moses and seconded by Henry DeWitt. **Motion** passed unanimously.

**3. Presentation by Arborist, Jay Ashby**

Mr. Jay Ashby presented the Committee with a tree data assessment and management plan based upon the tree inventory data the committee presented to him and also from his visual Town inspection (a copy was given to each Committee member). The tree inventory data shows the Town has 62.5% evergreen species and 37.5% deciduous species with loblolly pines making up 31% of the total tree canopy. Jay believes that only a small portion of the total canopy, 18%, was old or over mature trees. Jay laid out a 20 year plan to maintain and increase the tree canopy. He recommends planting 20 trees per year, depending on what the Town budgets, with this year's trees being donated by the Brown family. The Town will be transplanting loblolly pines from their lot on Rolling Road. The Town needs to inspect trees annually and prune and remove trees based on their condition. Planting should begin in the areas where there is no canopy and the trees planted should be 30% evergreen and 70% deciduous. Jay also recommended mulching with wood chips around new trees for five years.

**4. Discussion**

The Committee asked Jay for direction on where to begin. He recommends the Town start by reaching out to property owners and asking for volunteers to have the loblolly pines planted in the easements by their houses. The transplanted loblolly pines would not be appropriate for most areas in the first block from the beach. He also encouraged the Town to publicize their desire to become a Tree City USA and encourage participation. Jay notes the Town will probably still need to contact property owners in certain areas where trees are needed if there isn't enough voluntary participation. Jay will draw up a proposal for transplanting the trees from the Brown property and submit it to Mr. Roth.

The Town has already begun to remove dead trees. Mr. Roth will review the inventory for additional trees that need maintenance or need to be evaluated by Jay.

**5. Next Meeting**

Another meeting was not scheduled.

**6. Adjournment**

A **motion** to adjourn the meeting was made at 2:08pm by Henry DeWitt and seconded by Lynda Moses.

**Approved 03/24/2017**